



**Office of Human Resources and Customer Service  
 Administration Division**

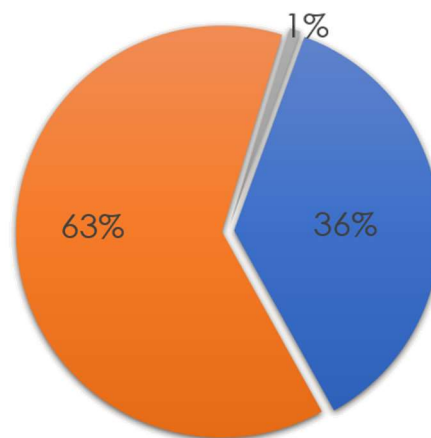
**Staffing Status**

| Office/Division     | ADM –<br>HC | FI\$ &<br>BSO | COM &<br>MAR | HR & CS | EH  | HSP | P&W |
|---------------------|-------------|---------------|--------------|---------|-----|-----|-----|
| Leadership          | 3           | 2             | 1            | 1       | 10  | 5   | 5   |
| Admin Support       | 1.5         | 0             | 1            | 1.5     | 4   | 3   | 3   |
| Total Current Staff | 4.5         | 5             | 5            | 6       | 44  | 29  | 24  |
| Open Positions      | 0           | 3             | 1            | 0       | 1.5 | 9   | 2   |

**COVID 19 Vaccination Policy and Status**

From the new Staff COVID19 Vaccination Policy, individuals must be fully vaccinated (one or two doses depending on COVID-19 vaccination type) by November 23, 2021. So far, 44 employees have submitted proof of full vaccination.

|  |     |
|--|-----|
| Number of Associates who have provided vaccination proof                     | 44  |
| Number of Associates yet to supply proof or vaccination or request exemption | 76  |
| Number of Associates requesting exemption                                    | 1   |
| Total Number of Associates   | 121 |



**Related Information provided to staff:**

- Staff Vaccination Policy
- Email Announcement on Vaccination Policy
- Email COVID19 Vaccination proof instructions
- Coffee & COVID with Dr. Sullivan recording
- Email Vaccine and Testing Information

**Employee Healthcare Contributions**

After three years of consistent healthcare contribution costs for employees, we have a small increase going into 2022 coverages.



| <b>Without Spouse or Partner</b>             | <b>With Spouse or Partner</b>                 |
|--|---|
| Employee Only: \$150.00 per month            | \$334.00 per month                            |
| With Child(ren): \$150.00 per month          | With Child(ren): \$334.00 per month           |
| \$75.00 per pay (1st and 2nd pay each month) | \$167.00 per pay (1st and 2nd pay each month) |
| <b>This is an increase of \$10 per month</b> | <b>This is an increase of \$22 per month.</b> |

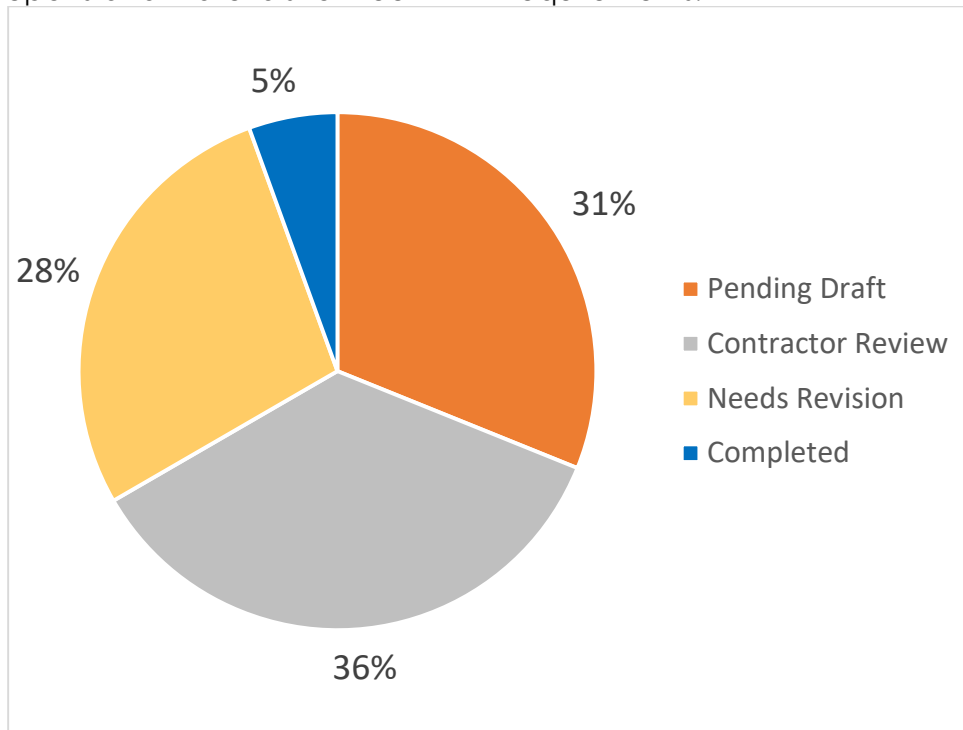
**FCPH Costs:**

- 2021: \$22,176.00 per employee per year
- 2022: \$23,736.00 per employee per year
  - o Increase of \$1,560 per employee per year

**PHAB Reaccreditation Update**

The Public Health Accreditation Board approved our requested extension to March 31, 2022. As such, an updated timeline and plan has been created with the help of our Consultant, Susan Tilgner, and our Domain Leads. The following summarizes the current status of our documentation process.

This shows a reduction in pending drafts, and more work between staff and the contractor to update reports and materials to meet PHAB requirements.



*\*The "Needs Revision" section can include first, second, or even third reviews.*

Respectfully Submitted by:  
 Jennifer Robinson, Director of Human Resources and Customer Service  
 October 12, 2021