



**Office of Human Resources and Customer Service
 Administration Division**

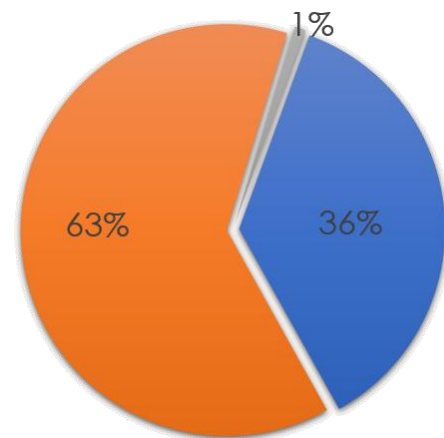
Staffing Status

Office/Division	ADM – HC	FI\$ & BSO	COM & MAR	HR & CS	EH	HSP	P&W
Leadership	3	2	1	1	10	5	5
Admin Support	1.5	0	1	1.5	4	3	3
Total Current Staff	4.5	5	5	6	44	29	24
Open Positions	0	3	1	0	1.5	9	2

COVID 19 Vaccination Policy and Status

From the new Staff COVID19 Vaccination Policy, individuals must be fully vaccinated (one or two doses depending on COVID-19 vaccination type) by November 23, 2021. So far, 44 employees have submitted proof of full vaccination.

Number of Associates who have provided vaccination proof	44
Number of Associates yet to supply proof or vaccination or request exemption	76
Number of Associates requesting exemption	1
Total Number of Associates	121



Related Information provided to staff:

- Staff Vaccination Policy
- Email Announcement on Vaccination Policy
- Email COVID19 Vaccination proof instructions
- Coffee & COVID with Dr. Sullivan recording
- Email Vaccine and Testing Information

Employee Healthcare Contributions

After three years of consistent healthcare contribution costs for employees, we have a small increase going into 2022 coverages.



Without Spouse or Partner	With Spouse or Partner
Employee Only: \$150.00 per month	\$334.00 per month
With Child(ren): \$150.00 per month	With Child(ren): \$334.00 per month
\$75.00 per pay (1st and 2nd pay each month)	\$167.00 per pay (1st and 2nd pay each month)
This is an increase of \$10 per month	This is an increase of \$22 per month.

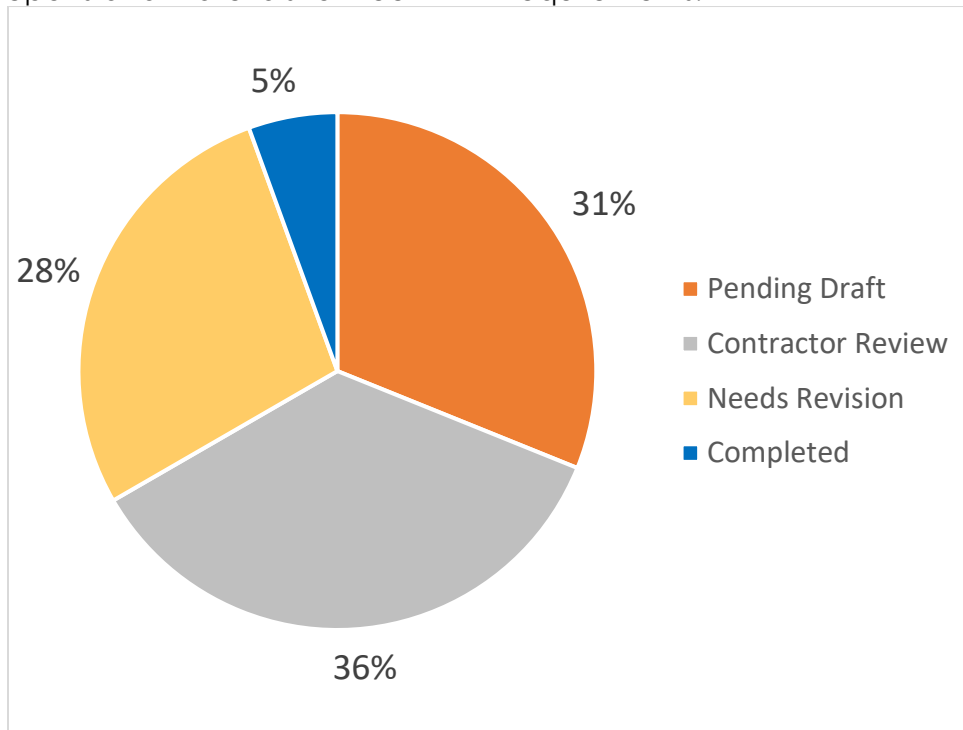
FCPH Costs:

- 2021: \$22,176.00 per employee per year
- 2022: \$23,736.00 per employee per year
 - o Increase of \$1,560 per employee per year

PHAB Reaccreditation Update

The Public Health Accreditation Board approved our requested extension to March 31, 2022. As such, an updated timeline and plan has been created with the help of our Consultant, Susan Tilgner, and our Domain Leads. The following summarizes the current status of our documentation process.

This shows a reduction in pending drafts, and more work between staff and the contractor to update reports and materials to meet PHAB requirements.



**The "Needs Revision" section can include first, second, or even third reviews.*

Respectfully Submitted by:
 Jennifer Robinson, Director of Human Resources and Customer Service
 October 12, 2021