

RESOLUTION TO AMEND THE FRANKLIN COUNTY BOARD OF HEALTH PERSONNEL POLICIES (EMPLOYEE HANDBOOK) DIRECTIVE B

**WHEREAS**, the Employee Handbook was last adopted on March 8, 2022. The need for a clarification has been identified and is being presented to the Board for approval;

**WHEREAS**, the Franklin County Board of Health (hereinafter the "Board") may establish personnel policies for the purpose of organizing a staff for the general health district;

**WHEREAS**, the Franklin County Board of Health Personnel Policies include a Directives section stating that the Franklin County Board of Health and the Health Commissioner may send notices to employees advising them of certain policies, revisions or amendments of present policies. These amendments are labeled directives, will be policy upon issuance, and will be added to the handbook;

**WHEREAS**, Directive B (Resolution 19-089) currently connects FCPH to the Board of Commissioners policy on the Volunteer Initiative Program; however, this program has since been terminated. As a result, FCPH has taken it upon itself to create its own Volunteer Time Off Program (VTO); and

**WHEREAS**, The intention of this program is to connect community engagement opportunities with employees that are meaningful, purposeful and helps those in need and recognizes that participating in these activities will also enrich and inspire the lives of our employees.

Now, therefore, upon motion of Board Member \_\_\_\_\_, seconded by Board Member \_\_\_\_\_,

BE IT RESOLVED BY THE FRANKLIN COUNTY BOARD OF HEALTH, BOARD MEMBERS;

1. That the Board of Health hereby approves the revisions to the Franklin County Board of Health Personnel Handbook as attached.
2. This resolution shall be in full force and effect immediately upon its adoption.

Resolution No. 22-138  
August 9, 2022  
Page 2

Voting Aye Thereon:

---

---

---

---

---

Board Members  
Franklin County Board of Health

Voting Nay Thereon:

---

---

---

---

---

Board Members  
Franklin County Board of Health