

RESOLUTION 22-188

NOVEMBER 8, 2022

RESOLUTION FOR A TEMPORARY CHANGE TO PERSONNEL PROCEDURES (LOCATED WITHIN THE FRANKLIN COUNTY PUBLIC HEALTH EMPLOYEE HANDBOOK) FOR ELIGIBLE EMPLOYEES MONITORING TRAVELERS RETURNING FROM EBOLA AFFECTED COUNTRIES

**WHEREAS**, On September 20, 2022, the Ugandan Ministry of Health confirmed an outbreak of Ebola virus disease (EVD-Sudan virus) in Mubende District, in western Uganda; and

**WHEREAS**, the Centers of Disease Control and Prevention issued risk based monitoring requirements for travelers returning from Ebola affected districts and the country of Uganda; and

**WHEREAS**, local health departments are charged with monitoring identified travelers for any signs/symptoms of Ebola for 21 days after they have departed Uganda; and

**WHEREAS**, the Infectious Disease program staff working within the Prevention and Wellness Division is responsible for monitoring recent travelers returning from Ebola affected countries;

**WHEREAS**, the temporary change of the Employee Handbook will modify the compensation procedure under the "Overtime, Compensatory Time and On-Call Compensation" section of the handbook and revert to the procedure in the 2015 version of the Employee Handbook;

**WHEREAS**, the provisional change will allow non-exempt staff (as assigned by an Assistant Health Commissioner or Health Commissioner) to be on-call on a rotating schedule, and reimbursed 8 hours of pay at their current hourly rate for the week of their call coverage regardless of the activity during that time; Actual hours worked during on-call add to overtime hours and are reimbursed as pay for non-exempt staff. This would also allow exempt staff to be compensated with 8 hours of exempt time for the week of their call coverage, regardless of activity, and paid straight hour for hour of exempt time for actual hours worked;

**WHEREAS**, these statements do not attempt to cover all practices in detail, but such descriptions give an overall understanding of the guidelines and vision from the Board of Health.

Now, therefore, upon motion of Board Member \_\_\_\_\_, seconded by Board Member \_\_\_\_\_,

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BE IT RESOLVED BY THE FRANKLIN COUNTY BOARD OF HEALTH, BOARD MEMBERS;

1. Authorizes the aforementioned provision of the policies and procedures in the Employee Handbook be temporarily amended in response to traveler monitoring for Ebola

2. This resolution shall be in full force until the emergency declaration of the Board of Health has been rescinded.

Voting Aye Thereon:

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Board Members  
Franklin County Board of Health

Voting Nay Thereon:

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Board Member

Franklin County Board of Health