

RESOLUTION 23-058

May 9, 2023

RESOLUTION TO AMEND THE FRANKLIN COUNTY BOARD OF HEALTH PERSONNEL POLICIES (EMPLOYEE HANDBOOK)

**WHEREAS**, the Employee Handbook was last adopted on October 11, 2022. The need for clarifications and updates have been identified and are being presented to the Board for approval; and

**WHEREAS**, the Franklin County Board of Health (hereinafter the "Board") may establish personnel policies for the purpose of organizing a staff for the general health district; and

**WHEREAS**, the Franklin County Board of Health Personnel Policies include a Directives section stating that the Franklin County Board of Health and the Health Commissioner may send notices to employees advising them of certain policies, revisions or amendments of present policies. These amendments or revisions will be labeled directives, will be policy upon issuance, and will be added to the handbook.

**WHEREAS**, these policies do not attempt to cover all practices in detail, but such policies give an overall understanding of operating procedure guidelines and vision from the Board of Health.

Now, therefore, upon motion of Board Member \_\_\_\_\_, seconded by Board Member \_\_\_\_\_,

BE IT RESOLVED BY THE FRANKLIN COUNTY BOARD OF HEALTH, BOARD MEMBERS;

1. That the Board of Health hereby approves the revisions to the Franklin County Board of Health Personnel Handbook as attached.
2. This resolution shall be in full force and effect immediately upon its adoption.

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Voting Aye Thereon:

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Board Members  
Franklin County Board of Health

Voting Nay Thereon:

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Board Members  
Franklin County Board of Health