

RESOLUTION 24-008

January 9, 2024

RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE & BUSINESS OPERATIONS TO UTILIZE A MEMORANDUM OF NON-ENCUMBRANCE DOCUMENT AS NEEDED IN THE 2024 FISCAL YEAR

WHEREAS, Ohio Revised Code Section 5705.41 (D) requires that no orders or contracts involving the expenditure of money are to be made unless there is a certificate from the fiscal officer affirming that the amount required for the order or contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances; and

WHEREAS, there are circumstances when a purchase order encumbering funds may not be available at the time of contract approval or available at the time of payment processing and the Franklin County Auditor has indicated that a memorandum of non-encumbrance provides the necessary language to ensure compliance and will satisfy the encumbrance requirement; and

WHEREAS, it is requested that the board authorize The Director of Finance and Business Operations to utilize the memorandum of non-encumbrance as needed throughout the 2024 agency fiscal year.

Now, therefore, upon motion of Board Member _____, seconded by Board Member _____,

BE IT RESOLVED BY THE FRANKLIN COUNTY BOARD OF HEALTH, BOARD MEMBERS;

1. That the Director of Finance & Business Operations is authorized to utilize the certificate of non-encumbrance as needed throughout the 2024 fiscal year to ensure compliance with section 5705.41 (D) of the Ohio Revised Code.
2. That the resolution shall be in full force and effect from and immediately upon its adoption.

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Voting Aye Thereon:

Board Members
Franklin County Board of Health

Voting Nay Thereon:

Board Members
Franklin County Board of Health