

RESOLUTION 24-051

April 9, 2024

RESOLUTION TO AMEND THE FRANKLIN COUNTY PUBLIC HEALTH SALARY ADMINISTRATION POLICY, JOB CLASSIFICATIONS, LEVELING CHART AND PAY GRADES

**WHEREAS**, the Salary Administration Policy, Job Classifications, and Pay Grades were last adopted in 2021. The need for an update to these items has been identified and is being presented to the Franklin County Board of Health (hereinafter the "Board") for approval; and

**WHEREAS**, the Board contracted with JER HR Group for a Compensation Study and received recommendations for updates to the Salary Administration Policy, Job Classifications, Leveling Chart, and Pay Grades; and

**WHEREAS**, to meet the operational needs of Franklin County Public Health, these updates would better aid in the successful recruitment and retention of employees and in equitable and consistent salary administration; and

Now, therefore, upon motion of Board Member \_\_\_\_\_, seconded by Board Member \_\_\_\_\_,

BE IT RESOLVED BY THE FRANKLIN COUNTY BOARD OF HEALTH, BOARD MEMBERS;

1. That the Board hereby approves the attached Salary Administration Policy.
2. That the Board hereby approves the Job Classification and Position Requirements as attached.
3. That the Board hereby approves the Leveling Chart as attached.
4. That the Board hereby approves the Pay Grades as attached.
5. This resolution shall be in full force and effective as of July 1, 2024.

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Voting Aye Thereon:

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Board Members  
Franklin County Board of Health

Voting Nay Thereon:

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Board Members  
Franklin County Board of Health