

RESOLUTION 24-100

July 9, 2024

RESOLUTION AUTHORIZING THE HEALTH COMMISSIONER TO ENTER INTO A CONTRACT EXTENSION WITH AUDREY RIFFENBURG, PHD, DBA, HEALTH LITERACY CONNECTIONS FOR HEALTH LITERACY GUIDEBOOK UPDATES. (NO COST EXTENSION)

**WHEREAS**, Franklin County Public Health (FCPH) has been awarded a grant from the Department of Health and Human Services (HHS) through the Advancing Health Literacy Grant; and

**WHEREAS**, with this grant FCPH and its local agency partners plan and implement health literate community health literacy plans incorporating and sustaining health literacy-informed approaches into COVID-related communication and healthcare system practices; and

**WHEREAS**, FCPH and subject matter experts continue to provide updates to the 2<sup>nd</sup> Edition of the Organizational Health Literacy Guidebook for the purpose of incorporating and sustaining health literacy-informed approaches into COVID-related communication and healthcare system practices; and

**WHEREAS**, FCPH contracted with Audrey Riffenburgh, PhD, DBA Health Literacy Connection for subject matter expertise to update the Guidebook (No cost extension of the original amount \$22,500.00); and

**WHEREAS**, the board of health previously approved resolutions 21-55 & 22-205; and

**WHEREAS**, the original contract amount of \$7,000.00 has not been fully expensed, and work will continue throughout the remaining grant project period through June 30, 2024.

Now, therefore, upon motion of Board Member\_\_\_\_\_, seconded by Board Member\_\_\_\_\_;

BE IT RESOLVED BY THE FRANKLIN COUNTY BOARD OF HEALTH, BOARD MEMBERS;

1. Resolution authorizing the Health Commissioner to enter into a contract extension with Subject Matter Expert Audrey Riffenburgh, PHD, DBA Health Literacy Connections for Organizational Health Literacy guidebook updates.  
(No cost extension of the original amount of \$22,500.00)
2. That this resolution shall be in full force and effect from and immediately upon its adoption.

Resolution 24-100  
July 9, 2024  
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Voting Aye Thereon:

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Board Members  
Franklin County Board of Health

Voting Nay Thereon:

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Board Members  
Franklin County Board of Health