

RESOLUTION TO AUTHORIZE THE HEALTH COMMISSIONER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE FRANKLIN COUNTY AUDITOR FOR ALLOCATION OF COSTS UNDER THE COUNTYWIDE AGREEMENT FOR THE USE OF THE KRONOS TIMEKEEPING SERVICE AS A SOFTWARE (SAAS)

**WHEREAS**, Franklin County Public Health has opted into an agreement with multiple county agencies with Kronos for employee timekeeping software;

**WHEREAS**, Franklin County Auditor is the Agreement administrator and is responsible for making payments under the Agreement, rather than having each participating entity process separate invoices;

**WHEREAS**, the costs for the licenses and system administration for the first year of participating in the program will be charged back in 2025 based on the proportionate share of licenses allocated to the agency divided by the total number of licenses under the Kronos agreement during 2024;

**WHEREAS**, the costs in subsequent years (beginning in 2026) will be calculated as a separate cost pool in the County-wide Cost Allocation Plan that is updated annually and identifies the direct and indirect cost of providing county services to various entities. Costs will be allocated based on the proportionate number of payroll warrants that are issued to the Franklin County Public Health divided by the total number of payroll warrants for all entities participating under the Kronos agreement;

**WHEREAS**, Franklin County Public Health internal allocation of expenses will be allocated according to the allocation provided by the Franklin County Auditor; and

**WHEREAS**, effective resource management meets the Franklin County Public Health meets the Strategic Plan objective -Strengthen Organizational Capacity.

Resolution 24-109  
Page 2  
July 9, 2024

Now, therefore, upon motion of Board Member \_\_\_\_\_, seconded by Board Member \_\_\_\_\_;

BE IT RESOLVED BY THE FRANKLIN COUNTY BOARD OF HEALTH, BOARD MEMBERS;

1. That the Board of Health authorizes the Health Commissioner to enter into a Memorandum of Understanding with the Franklin County Auditor for allocation of costs for the countywide agreement for Kronos timekeeping.
2. That this resolution shall be in full force and effect from and immediately upon its adoption.

Resolution 24-109  
Page 3  
July 9, 2024

Voting Aye Thereon:

---

---

---

---

---

Board Members  
Franklin County Board of Health

Voting Nay Thereon:

---

---

---

---

---

Board Members  
Franklin County Board of Health